

FAIRBORN MUNICIPAL COURT
ELECTRONIC COMMUNICATION DATABASE

Fairborn Municipal Court issues notices, court entries, and other filings normally sent by regular mail by email. This process is called eNotice. eNotices provides a timelier and cost-effective way of notification of future court dates and decisions. All users are responsible for updating their email address, physical address, and any other contact information in a timely manner following any change. If an attorney adds a member of staff to be the point of contact to receive eNotices, the Attorney must sign the eNotice form authorizing the staff member to receive all notices.

Please complete all the information and return this to the Court by one of the following methods as soon as possible:

Email: melissa.litteral@fairbornoh.gov

Fax: (937) 879-4422

Regular Mail: 1148 Kauffman Ave, Fairborn, OH 45324; Attn: Clerk of Court

IMPORTANT NOTICE

It is important to make appropriate adjustments to the spam filters and other quarantine rules on your email system to assure that you receive email communications from the Fairborn Municipal Court without interruption. All email from the court will end with “@fairbornoh.gov” It is **YOUR** responsibility to open, read and take action promptly on email communications from our Court. Failure to do so is not a justification for missing deadlines or for otherwise not performing your required duties.

Full Name:

Bar Registration Number

Alternate Point of Contact

Mailing Address:

Telephone Number:

Fax Number:

Email Address:

Thank you,

Fairborn Municipal Court

August 3, 2023